



Steven P.J. Wood Building, Arlington, VA

| TIME                    | TRAINING LECTURE  | KEY LECTURE POINTS   | FACULTY / SPEAKER |  |  |
|-------------------------|---|--|-------------------|--|--|
| Day 1- Evening Workshop |   |  |                   |  |  |
| 5:30-6:00pm             | Registration and Dinner   |  |                   |  |  |
| 6:00-6:15pm             | Welcome and Opening Remarks   | <ul><li>Leadership Institute 101</li><li>Binder materials</li></ul>  |                   |  |  |
| 6:15-7:15pm             | The Conservative Media Landscape:<br>Current Trends                     | <ul> <li>What topics are attracting the audience?</li> <li>What's the next growth area?</li> <li>What's overworked and passé?</li> </ul> |                   |  |  |
| 7:15-7:30pm             | Break   |  |                   |  |  |
| 7:30-9:30pm             | Pre-Writing Phase: Organizing Your<br>Thoughts Using the Writing System | <ul><li>Gathering your thoughts</li><li>Organizing your outlines</li><li>Putting the pen to the paper</li></ul>                          |                   |  |  |

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| Day 2- Evening Workshop |   |   |                   |  |
| 5:30-6:00pm             | Dinner  |   |                   |  |
| 6:00-:6:45pm            | Writing Phase: How to Write an Op-<br>Ed                          | <ul><li>Elements of an effective-op-ed</li><li>Writing the actual op-ed</li></ul>   |                   |  |
| 6:45-7:30pm             | Writing Phase: How to Write a Press<br>Release and Media Advisory | <ul> <li>Elements of an effective press release and media advisory</li> <li>When it is appropriate to use one or the other</li> </ul> |                   |  |
| 7:30-7:45pm             | Break   |   |                   |  |



## **Written Communications Workshop**

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| 7:45-8:30pm | Post-Writing Phase: Using<br>Relationships and New media to Get<br>Your Work Noticed | <ul> <li>Using social networking and new media</li> <li>Creating relationships with bloggers and other media sources to help distribute your work</li> </ul> |
|-------------|--|--|
| 8:30-9:30pm | How to Break Into Conservative<br>Journalism- "I Did it, So Can You!"                | <ul> <li>Lessons from the field</li> <li>Examples of how an amateur can break into the mold</li> <li>Conservative branding</li> </ul>                        |